NCSO COMMERCIAL

Project Number:_____ **Report Date:**_____

Project Address:_____

Staff Person Preparing Letter:_____ **Phone #** _____

☐ Visited site ☐ Accessed interior

Every "NO" checked is an indication of improvement needed.

Lighting, line of sight, and other visibility issues:	**YES**	**NO**	**NA**
1. Windows face rear parking lots for increased visibility.	☐	☐	☐
2. Window signs cover no more than 10% of window space.	☐	☐	☐
3. Interior shelving and displays are no higher than five feet for increased visibility.	☐	☐	☐
4. Shelves are turned so that cashier can see down aisles.	☐	☐	☐
5. Building exterior is well lit (photometric may be needed).	☐	☐	☐
6. Parking lots are well lit (photometric may be needed).	☐	☐	☐
7. Parking garage is well lit and walls and ceilings are painted white or other light color to maximize lighting.	☐	☐	☐
8. Convex mirrors help motorists and pedestrians with visibility issues.	☐	☐	☐
9. Loading and other outdoor areas are free of hiding places.	☐	☐	☐
10. Windows provide clear visibility from inside the business to the street, sidewalk and parking areas.	☐	☐	☐
11. All entrances are designed to be under visual surveillance by employees.	☐	☐	☐
12. Exterior stairs are designed so that persons going up and down the stairs can see through the stairs and railings.	☐	☐	☐
13. Front facing balcony railings, fences, or walls are constructed of an open material and no higher than 36 inches. Recommended material is strong, high quality, wrought-iron picket-type fencing with pointed tips or provide low fencing around the perimeter or adequate landscaping to perform the same function.	☐	☐	☐
14. The front door and windows maintains a view of the parking area.	☐	☐	☐
15. Sidewalks, all areas of the yard, and walkways are well lit to distinguish form and movement. Lights are kept clear of trees and landscaping. If on poles, poles are preferably low to ground.	☐	☐	☐
16. Landscaping, including berms, do not create blind spots or hiding spots	☐	☐	☐
17. Trees are of a type that retain a thin trunk as they grow and mature.	☐	☐	☐
18. Trees are of a type that retain an open canopy to allow light in from above.	☐	☐	☐

19. Community Surveillance video has been considered such as Flock Safety and Ring.	☐	☐	☐
20. ATM are placed within easy view and not in blind or hiding spots, and the area is well lit.	☐	☐	☐
Clearly defined spaces:	**YES**	**NO**	**NA**
21. Property lines and private areas are defined with plantings, pavement treatments, short walls, or fences.	☐	☐	☐
22. Businesses are identified by wall signs for those parking in the rear.	☐	☐	☐
23. Reception and cash register area are positioned to see all people entering.	☐	☐	☐
24. Parking areas are clearly marked and separated from pedestrian walkways.	☐	☐	☐
25. Benches have separators/armrests, so they are used for sitting only.	☐	☐	☐
Access:	**YES**	**NO**	**NA**
26. Walkways and landscaping direct visitors to the proper entrance and away from private areas.	☐	☐	☐
27. Cash register is located in front of store and if not, faces entrance.	☐	☐	☐
28. No easy access to the roof.	☐	☐	☐
29. Planter boxes have grooves or spikes to deter skateboarders from causing damage to the building.	☐	☐	☐
30. Hostile vegetation is planted to deter sitting or access to windows.	☐	☐	☐
Other Concerns/Conditions:	**YES**	**NO**	**NA**
31. Bollard, sanction, or security planter boxes are used.	☐	☐	☐
32. Fences are designed to resist tampering.	☐	☐	☐

Police Information/Information of note:	√
A. Business will generate noise adjacent to residential buildings during nighttime and/or early morning hours.	☐
B. School in area; keep alert for children.	☐
C. Using aluminum or copper plates that can be easily removed is an attractive nuisance to "urban miners" who may try to steal and recycle the panels.	☐
D. While the business is closed, some lighting left on inside the gated areas in front will lessen the chances of people loitering, sleeping, or urinating.	☐
E. Surveillance cameras are recommended to be installed inside.	☐
F. Surveillance cameras are recommended to be installed outside.	☐
Site history based on multiple Department data	
# calls to NCSO Communications/Dispatch for_____:	
# NCSO crime reports for_____:	

complaints to Code Enforcement for:
complaints to Public Works Call Center for:
Owner History
calls to NCSO Communications/Dispatch for:
#NCSO crime reports for:

Comment re item(s) #____:_____

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